



AN EQUAL OPPORTUNITY EMPLOYER – EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THIS STATE. THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

****CORRECTION***

CLASSIFICATION: **Clinical Social Worker – Health Facility (#9877)**
(Supersedes Psychiatric Social Worker (Health Facility))
Full-Time, Permanent
\$3321.00 - \$4139.00
Plus \$800.00 per month Recruitment & Retention

LOCATION: **Social Services**

FINAL FILE: **UNTIL FILLED**

NOTE: Hiring for this vacancy is contingent upon obtaining all approvals prior to making a commitment

DUTIES & RESPONSIBILITIES:

The predominant duties for this position include, but are not limited to:

- Provide or arrange provision of needed counseling services. Including counseling residents about coping with the effects of their illness or disabilities, conducting support groups, explaining residents' rights to them on a regular basis and providing psychotherapy, counseling or crisis intervention for depression, anxiety, post traumatic stress disorders, other mental disorders or situational problems within scope of licensure and training. Meet the needs of residents who are grieving, including coordinating services with hospice. Provide discharge and transfer planning services, Includes discharge planning for residents moving to a different level of care of those having difficulty adjusting to a change in location or a new roommate and locating alternative community placements for those who are being discharged from licensed care.
- Maintain contact with family (with resident's permission) to report on changes in health, current goals, discharge planning, and encouragement to participate in care planning, includes obtaining and updating address and phone numbers, obtaining alternative contacts when a family is out of town, keeping multiple family members informed, attend IDT meetings, inviting families to IDT meetings, meeting with family members when they visit and assisting residents when necessary, with phone calls to relatives.
- Assist staff to inform residents and those they designate about the resident's health status and health care choices and their ramifications, includes providing consultation to administration and other disciplines regarding community resources, family concerns, legal, financial and psychosocial issues and resident's rights. Assist residents to determine how they would like to make decisions about their health care and whether or not they would like anyone else to be involved in those decisions, includes explaining and assisting with completing advance directives, arranging for the ombudsman to be present during their execution, arranging pre-need funeral plans and organ and body donation alternatives.
- Make referrals and obtains services from outside agencies, includes providing information and assisting residents with community resources in the areas of financial, legal, rehabilitation, handicapped accommodation, transportation, income tax preparation, Consumer Credit Counselors, Blind Rehabilitation, talking books, absentee ballots, community wheelchair transportation, home health care companions when traveling, disabled parking stickers, ADA paratransit applications, day treatment, etc. Make arrangements for obtaining needed adaptive equipment, clothing and personal items, includes assisting with purchasing clothing and incidental articles and filing claims for clothes lost in the laundry or items stolen. Assist with residents with financial and legal matters, including cashier statements, fee and estates office statements, income questionnaires, statements from outside financial organizations, plus letters and questionnaires from the VA, Social Security, insurance companies, private pension plans, the IRS and collection agencies. Also includes assistance with responding to jury duty notices, personal correspondences and bills, submitting address changes, locating missing military documents, medical records, birth certificates and lost relatives, obtaining account balances, arranging notarizations, obtaining and renewing payeeships and conservatorships, obtaining fiduciary power of attorney, getting cashiers' checks, referring for assistance with taxes or legal matters, and coordinating communication with conservators, payees and outside financial managers.
- Through the assessment and care planning process, identify and seek ways to support residents' individual needs and preferences, customary routines, concerns and choices, includes completing care plans, initial social history evaluations, Minimum Data Set evaluations, quarterly and annual social work reports, charting on resident issues and family contact, sending and monitoring consents for treatment, medications, restraints and surgery, evaluating residents' needs and the quality and appropriateness of their treatment and care and attending residential care and interdisciplinary treatment team meetings.

- Build relationships between residents and staff and teach staff how to understand and support resident's individuality and promote actions by staff that maintain or enhance each resident's dignity in full recognition of each resident's individuality. Provide alternatives to drug therapy or restraints by understanding and communicating to staff why residents act as they do, what they are attempting to communicate and what the staff must meet. Attend committee meetings, staff meetings, bioethics meetings, accident prevention and other meetings and participate in mandated and elective professional in-service training, including computer training. Find options that most meet the physical and emotional needs of each resident, includes meeting and talking with residents, the ombudsman, standards compliance coordinator, representatives from the Department of Health Services, the member liaison, county protective services, security law enforcement regarding theft allegations, abuse allegations, complaints and grievances.
- Other duties as related.

***DRUG TESTING REQUIREMENT:**

Applicants for positions in this class are required to pass a drug-screening test. Testing of current employees who are applicants in an examination or who are transferring is permitted only if the person does not have a current appointment to a class for which drug testing is a requirement.

SPECIAL REQUIREMENTS:

Valid License as a Clinical Social Worker.

WHO MAY APPLY:

Applications will be accepted from individuals with current/permanent State Service in the class of Clinical Social Worker – Health Facility, or working in a class eligible for lateral transfer, reinstatement or list eligibility to this class. Priority consideration will be given to candidates on the SROA or LEAP lists. Applications will be subject to screening and only the most qualified will be interviewed.

HOW TO APPLY:

Candidates should submit a State Application (Std. 678), copy of LCSW License and resume to:

VETERANS HOME OF CA – YOUNTVILLE
Human Resources – TESTING UNIT
110 CALIFORNIA DRIVE
YOUNTVILLE, CA 94599 – 1414

INQUIRIES:
VOICE: (707) 944-4550
TDD: (707) 944-4560
www.cdva.ca.gov

Applications may be downloaded from the State Personnel Board website at <http://www.spb.ca.gov>.